



# Pesticide Use Records

Compliance Assistance Module (CAM) 1

**Structural Pest Division**

**Compliance Assistance Program**

Revised 01/15/21





# Objective

- The purpose of this presentation is to provide compliance assistance on the requirements as specified in the Rules and Regulations for completing pesticide use records.

# Rule #620-3-.02(1)(f)

- Upon completion of every application of pesticide for structural pest control and upon the installation or modification thereof of any other termite control system protecting a structure, the Licensee shall be responsible for providing to the owner, resident, or custodian of the property, **a legible pesticide use record**. The Licensee shall keep true and accurate records of all pesticide use. Such records shall be retained for a minimum period of two (2) years, shall be made available to the Commissioner or his authorized representative upon request in a reasonable amount of time, as defined in the rule 620-2-.01(aa), and shall include all of the following information:

# Required Items

- **customer name**
- **address** of property address
- **company name** and **telephone number**
- **technician name** and technician registration or certification **number** (if employee registration application has been submitted to GDA then note the temporary number. This number is unique and listed on the application from Georgia Pest Exam).
- **pesticide product name** or pest system applied or installed (brand name listed on pesticide label)
- U.S. EPA **registration number** of pesticide
- **amount** of pesticide or material applied

# Required Items (cont.)

- **concentration of pesticide applied** (pesticides have different use patterns and concentration rates vary for different uses. Ready to Use Products (RTU) may have multiple active ingredients. Concentration for RTU products is to be listed as the sum of % concentration rate listed for each active ingredient.)
- **method of application of pesticide applied** (refer to Notice 11-1: Methods of Application Guidance Policy)
- **specific area of application of pesticide** (this can be recorded on diagram of structure also refer to Notice 09-03: Specific Areas Treated Guidance Policy)
- **target pest for product applied**
- **application date and times of the application start and completion noting AM or PM** (time is only required for non-residential facilities such as institutions, schools and commercial facilities)
- **post-application precautions** (these are listed on the pesticide label and refer to Notice 9-2: Post Application Precautionary Statements Guidance Policy)

# Methods of Application

- Pesticide use records must indicate how the pesticide was applied.
- The Georgia Structural Pest Control Commission has issued a guidance document for Methods of Application.
  - **Note:** Refer to Notice 11-1: Methods of Application Guidance Policy. This list should **not** be considered all inclusive.

Method of Application	General Description
<b>Spot</b>	Application to small, distinct areas on which pests are likely to occur. These areas may include floors, walls, bases or undersides of equipment. A “spot” should not exceed two square feet.
<b>Crack and Crevice</b>	Application of small amounts of pesticide into cracks and/or crevices in which pests hide or through which they may enter a building. Such openings commonly occur at expansion joints, between elements of construction and between equipment and floors.
<b>Void</b>	Application to wall and equipment voids. Utilize injection tips for applications into harborage cracks & crevices.
<b>Space</b>	Application of pesticide is dispersed into the air by foggers, misters, aerosol devices or vapor dispensers in an enclosed area for control of flying pests and exposed crawling pests.
<b>Placement</b>	Application by placing or arranging the pesticide which is common in the use of self contained bait stations, gel bait applications, fly baits, and many rodenticides.
<b>Sprinkle or Scatter</b>	To distribute in drops or particles. Commonly used for granular products.
<b>Broadcast</b> (granular, baits and liquids)	Uniform application of a pesticide to an entire area
<b>Paint</b>	Application of a liquid pesticide by brushing or swabbing.
<b>Foam</b>	Application of pesticide mixed with a foaming agent to areas such as voids.
<b>General Spray</b>	Application to broad surfaces such as walls, floors and ceilings.
<b>Direct Spray</b>	Application may specifically target pests by such as an insect nest and minimizes pesticide contact with non-target plants and animals
<b>Exterior Perimeter</b>	Application to the border or outer boundary of an area.
<b>Mist</b>	Application of a pesticide suspension of a finely divided liquid in a gas common in mosquito and other flying insect control.
<b>Soil</b>	Application of pesticide directly on or in the soil
<b>Fumigation</b>	Application of a fumigant to a structure or enclosed space at a specified concentration and exposure period

GSPCC Notice 11-1 (Methods of Application Guidance Policy)

# Specific Area(s) Treated

- Pesticide use records must indicate the general location where each pesticide was applied (this can be recorded on a diagram of the structure).
- The Georgia Structural Pest Control Commission has issued a guidance document for specific areas treated.
  - Note: Refer to Notice 09-03: Specific Areas Treated Guidance Policy. This list should not be considered all inclusive.



SITES = SITES CHEMICAL APPLIED FOR AREA TREATED							
RESIDENTIAL			COMMERCIAL				
SITE KEY:		SITE KEY:		SITE KEY:		EXTERIOR SITE KEY:	
1	Attic	24	Adjacent Building Area (Insect Control)	58	Patient Care Areas	75	Basement Door
2	Bar	25	Bakery Area	59	Pet Food Display / Storage Area(s)	76	Basement Garage Door
3	Bathroom	26	Bar Areas	60	Pharmacy	77	Breezeway Door
3a	Master Bathroom	27	Building Perimeter (Insect Control)	61	Produce Display Section(s)	78	Carport
3b	Half Bathroom	28	Building Perimeter (Rodent Control)	62	Produce Preparation/Receiving	79	Covered Patio
3c	Secondary Bathroom	29	Check-Out Counters	63	Property Fence Line (Rodent Control)	80	Deck
3d	Basement Bathroom	30	Classroom(s)	64	Restrooms	81	Detached Garage
3e	Guest Bathroom			65	Retail Facility Sales Floor (non-food)	82	Eaves
4	Bedroom			66	Salad Bar Area(s)	83	Expansion Joint
4a	Master Bedroom	31	Common Areas	67	Seafood/Meat Display	84	Exterior Door(s)
4b	Child Bedroom	32	Compactor Area(s)	68	Seating Area	85	Foundation
4c	Child Bedroom	33	Common Areas	69	Self Serve Drink Area(s)	86	Front Door
4d	Additional Bedroom	34	Compactor Area(s)	70	Wait Station(s)	87	Garage Door
4e	Guest Bedroom	35	Deli Area	IDENTIFY OTHER AREAS NOT LISTED:		88	Garage Service Door
5	Closet	36	Dishwashing Area(s)	71		89	Outbuilding
6	Craft	37	Doorway(s)	72		90	Patio
7	Crawl Space	38	Dry Food Area/Aisles	73		91	Piers
8	Mattress	39	Dry Food Storage	74		92	Pool House
9	Dining Room	40	Dumpster Area			93	Porch
9a	Formal Dining Room	41	Employee Break Area(s)			94	Pump House
9b	Breakfast Dining Room	42	Floral			95	Soil/Mulch
10	Exercise	43	Food Production Area(s)			96	Window
11	Game Room	44	Food Storage / Receiving Areas			97	Paved Parking Area
12	Garage		(including basements)			98	Sidewalks
13	Basement Level Garage/Storage	45	Garden Center				
14	Kitchen	46	Guest Rooms - Dorm Rooms				
15	Library	47	Hot Food Buffet Area(s)				
16	Living Room	48	Interior Rodent Controls				
16a	Family Room	49	Kitchen Area(s)				
16b	Den	50	Locker Area(s)				
16c	Formal Living Room	51	Mattress				
17	Media Room	52	Meat Cutting Rooms				
18	Office	53	Non-Food Production Area(s)				
19	Play / Bonus Room	54	Non-Food Storage Area(s)				
20	Storage Room		(including basements)				
21	Sun Room	55	Office Space (work area)				
22	Utility / Laundry Room	56	Ordering / Storage Counter /				Notice 09-3 Specific Areas Treated
23	Work Room	57	Service Desk				revised 04/08/14

GSPCC Notice 09-03 (Specific Areas Treated Guidance Policy)

# Concentration of Pesticide

- Pesticides have different use patterns.
- Concentration rates vary for different uses.
- Ready to Use Products may have multiple active ingredients. Concentration for RTU products is to be listed as the sum of the % concentration rate listed for each active ingredient.

Example: .06% = Termidor SC Mixture

.027% = Conquer Mixture

2.50% = 565Plus XLO (**RTU**) : Four active ingredient percents are added together to list the total % concentration.

(2.50% = 0.25% + 0.25% + 1.00% + 1.00% )

# Post-Application Precautions

- Post Application precautions are listed on the pesticide label and must be listed on the pesticide use record.
- The Georgia Structural Pest Control Commission has issued a guidance policy.
  - **Note:** Refer to Notice 9-2: Post Application Precautionary Statements Guidance Policy.) This list should **not** be considered all inclusive.

# Precautionary Statements

- Summary of Precautionary Statements from Georgia Structural Pest Control Commission Guidance Document dated July 2, 2009:
  1. Contact Treated Area(s) - Do not allow unprotected persons, children, or pets to touch, enter, or replace items or bedding, to contact or enter treated area(s) until dry.
  2. Ventilation / Reoccupying - Vacate and keep area(s) closed up to 30 minutes after treatment, then ventilate area(s) for up to 2 hours before reoccupying.
  3. Equipment / Processing / Food -Thoroughly wash dishes, utensils, food preparation/ processing equipment and surfaces with an effective cleansing compound and rinse with clean water, if not removed or covered during a treatment. The area should be odor free before food products are placed in the area.
  4. Exterior Applications (baits) - Do not allow grazing of feed, lawn, or sod clippings to livestock after bait applications.
  5. Do not burn treated firewood for 1 month after treatment.

GSPCC Notice 9-2 (Post Application Statements Guidance Policy)

# Example of Residential PUR


Structural Pest Solutions						
777-222-5555						
Property Address				Application Date <b>5/1/2014</b>		
<b>Mickey Mouse</b>				Application Start Time		
<b>123 Club Drive</b>				Application Completion Time		
<b>Rodentville, GA 30334</b>						
Target Pest	Pesticide	US EPA Reg #	% Conc.	Amount Applied	Specific Areas Treated	Method of Application
<b>Roaches</b>	<b>Talstar SC</b>	<b>432-1483</b>	<b>0.06</b>	<b>¼ Gal</b>	<b>Kitchen and Bathroom</b>	<b>Crack and Crevice</b>
<b>Special Instructions:</b>						
<b>Keep People and Pets off treated surfaces until dry.</b>						
Name of Applicator				Registration or Certification Number		
<b>John Hancock</b>				<b>SP00000</b>		

# Example of Non-residential PUR

Structural Pest Solutions						
777-222-5555						
Property Address				Application Date <b>5/1/2014</b>		
<b>Georgia's Rib Shack</b>				Application Start Time <b>8:00 AM</b>		
<b>409 Pork Belly Way</b>				Application Completion Time <b>9:00 AM</b>		
<b>Atlanta, GA 33110</b>						
Target Pest	Pesticide	US EPA Reg #	% Conc.	Amount Applied	Specific Areas Treated	Method of Application
<b>Ants and roaches</b>	<b>Tempo Ultra</b>	<b>432-1304</b>	<b>0.05</b>	<b>¼ gal</b>	<b>Around pipes at sink, under dishwasher, baseboards</b>	<b>Crack and Crevice</b>
<b>Special Instructions:</b>						
<b>Avoid contact with treated surfaces until dry.</b>						
Name of Applicator				Registration or Certification Number		
<b>John Hancock</b>				<b>SP00000</b>		

# Electronic Pesticide Use Records

- The use record can be made electronically at the time of application and maintained by the pest control company electronically. These records must be provided or made available electronically when application is complete. Also the property owner, resident or custodian of the property must complete the electronic communication acknowledgement statement. This statement must be maintained either for as long as the contract remains in effect or for two years past the expiration of the contract.



***Electronic Communication Acknowledgement Statement.*** *In accordance with state regulations, pest control companies have a responsibility to provide you with a record every time a pesticide product and/or pest system is applied. This record is required to be provided to the property owner, resident or custodian of the property. This record may include post-application precautionary information. Licensed and regulated by the Georgia Department of Agriculture, 19 Martin Luther King, Jr. Drive, Atlanta, Georgia 30334, (404) 656-3641.*

*I understand and request that my pesticide use records be provided or made available to me electronically.*

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*Signature of owner, resident or custodian of the property & Date*

GSPCC 14-02 : Electronic Communication Acknowledgement Statement





# Georgia Department of Agriculture Structural Pest Division

**404-656-3641**

**[www.agr.georgia.gov](http://www.agr.georgia.gov)**

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