**GENERAL INFORMATION:**

[1] “Establishment”; “Facility”; “Person”; “Pet”; are used as defined in the “Rules of “GDA” 40-13-13-.01 Animal Protection”;

[2] The license holder must read the “License Holder – Priority Information Document”;

[3] A “GDA” licensed establishment or person operating with a “GDA” bird dealer license must comply with the following: {A} The “Bird Dealer licensing Act” O.C.G.A. 4-10-1; {B} “Rules of “GDA” Chapter 40-13-12 Bird dealer Licensing”; {C} The “Georgia Animal Protection Act” O.C.G.A. 4-11-1; {D} “Rules of “GDA” Chapter 40-13-13 Animal Protection”

[4] Document Requirements: {A} “GDA” required information must be recorded on “GDA” approved paper documents or “GDA” approved computer documents; {B} documents requiring a signature must be signed; {C} all required information documents must be available for inspection at the address listed on the current “GDA” bird dealer license;

**THE FOLLOWING INCOMING BIRD TRANSACTIONS MUST BE RECORDED:**

[1] Transactions Requirements: {A} purchase; {B} live birth; {C} custodial care; a custodial care provider that receives a fee or compensation must have a “GDA” kennel license; {D} transfer; {E} owner surrender; {F} veterinary care return; {G} customer return – live bird; {H} consignment;

[2] See the “Bird Dealer – Incoming Record Keeping Form”;

**INCOMING RECORDS MUST CONTAIN THE FOLLOWING INFORMATION:**

[1] Information Requirements: {A} date of the transaction; {B} name, physical address, city, state, zip, and phone number of the establishment or person where the bird was acquired; {C} bird type and quantity; {D} “GDA” license number if applicable;

[2] See the “Bird Dealer – Incoming Record Keeping Form”;

**INVENTORY REQUIREMENT:**

[1] Inventory Requirement: {A} See the monthly “Bird Dealer – Inventory Form”;

**INCOMING INFORMATION:**

[1] Interstate Shipment Requirements: {A} “Rules of “GDA” 40-13-13-.06 Animal Protection”; {B} if a certificate of veterinary inspection is required it must be available for “GDA” inspection;

**IMPOUNDING OR HARBORING ANIMALS:**

[1] To impound or harbor seized, stray, homeless, abandoned, or unwanted dogs, cats, and other animals a facility must be operated by or under contract for the state, county, municipal corp., or any other political subdivision of the state and requires a “GDA” animal shelter license. See the “Rules of “GDA” 40-13-13-.01 Animal Protection” “Animal Shelter” definition.