Step By Step Instruction Guide for Completing the Hemp Wholesaler License Application. Notes for instruction/direction are included in the following pages in red.



Log in

Please register and log in.

Users are encouraged to use an updated web browser (Edge, Chrome, Safari, Firefox, etc.) when accessing this site to ensure support for legacy and modern websites and apps.



Please contact the Georgia Department of Agriculture with any questions.

This is the landing page for the new hemp licensing software. For new applicants, click "Register as a new user" on the home page. For renewals, click "Forgot your password?" since we have already set an account up for you.



Register

Name * -			
First Last			
Email*			
Email Address			
Office Phone *			
XXX-XXX-XXXX			
Mobile Phone			
XXX-XXX-XXXX			
Address *			
Street Address			
Suite/Apt. #			
City	Stal 🕶	Zip	
		Besteter	
		Register	
Login page			

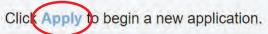
The items with a red asterisk (indicated by a red arrow) are required. Click on the "Register" button after providing the information. An email will be sent to you to complete the registration process.

Please contact the Georgia Department of Agriculture with any questions.

Required Actions

Notifications

Sampling and Disposal



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Please contact the Georgia Department of Agriculture with any questions.

After you login, the licensing home page will appear as seen here. To begin a new application, click on either of the Apply links highlighted in the red circles to begin the application.

Home

Companies and Licenses

Site Sharing

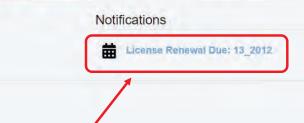
Required Actions

Sampling and Disposal

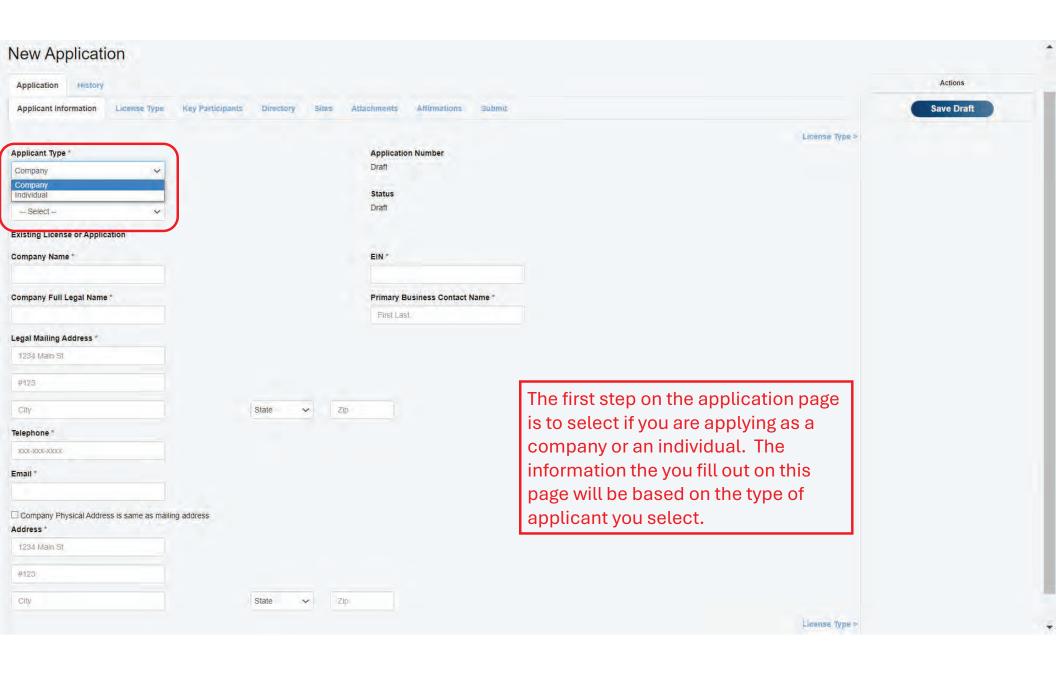
Welcome to the GDA Hemp Program application system.

Click Apply to begin a new application.

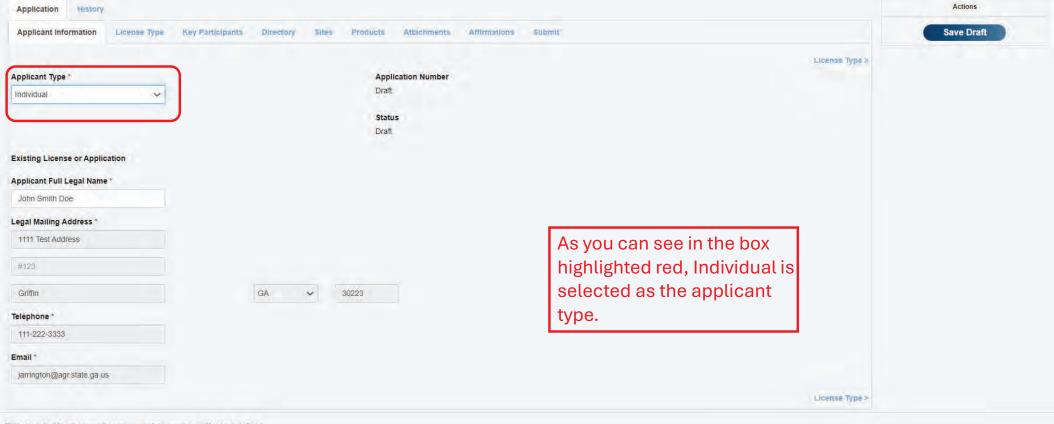
Please contact the Georgia Department of Agriculture with any questions.



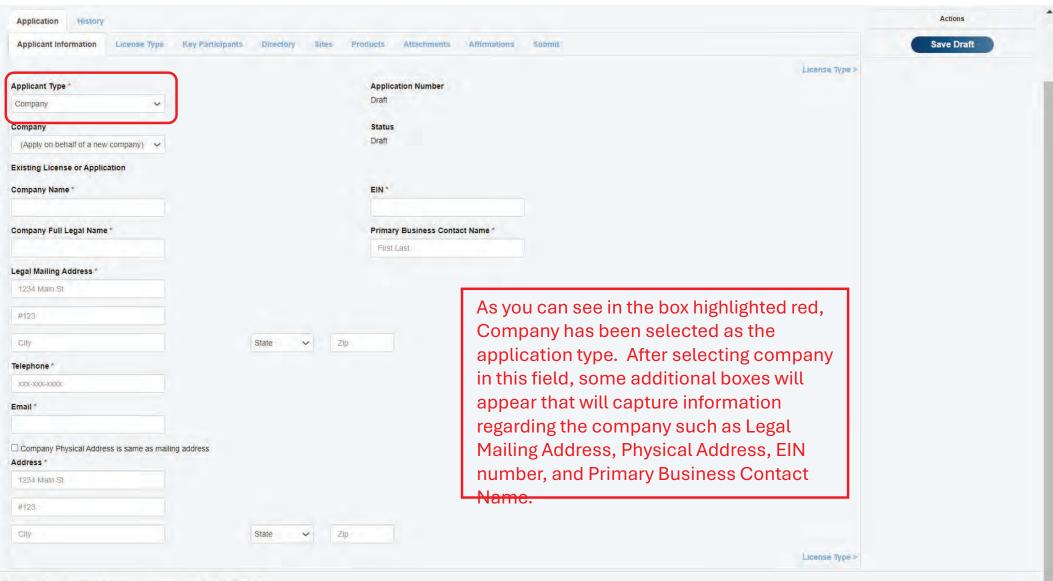
If you are renewing a license, your home-page will have a notification in the top right of the screen highlighted by the red box. Click on the "License Renewal Due" link to access the renewal application. Once in the renewal application, please review all the tabs and associated information prior to submitting the renewal. You can make changes to the renewal application such as adding/removing key participants, adding/removing grow sites, adding/removing storage sites, etc. to the application if needed. Be sure to review all attachments included in the renewal application. If an attachment is outdated or incorrect, please remove it and upload the proper attachment. You can use the rest of this application guide to assist you.

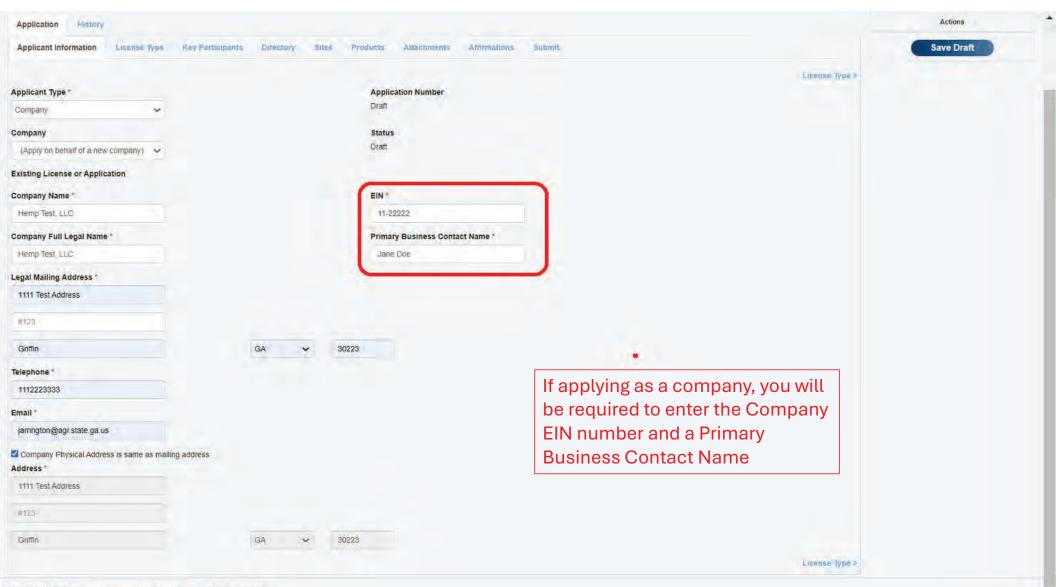


New Application

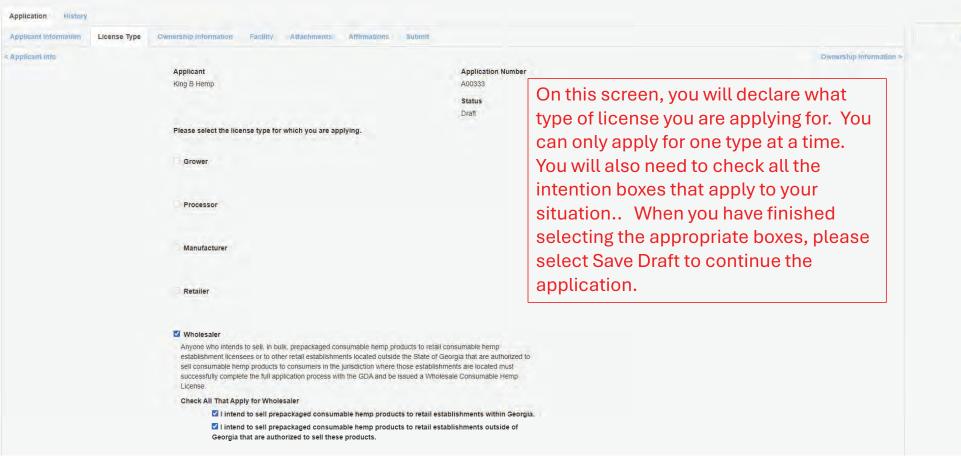


Please contact the Georgia Department of Agriculture with any questions.

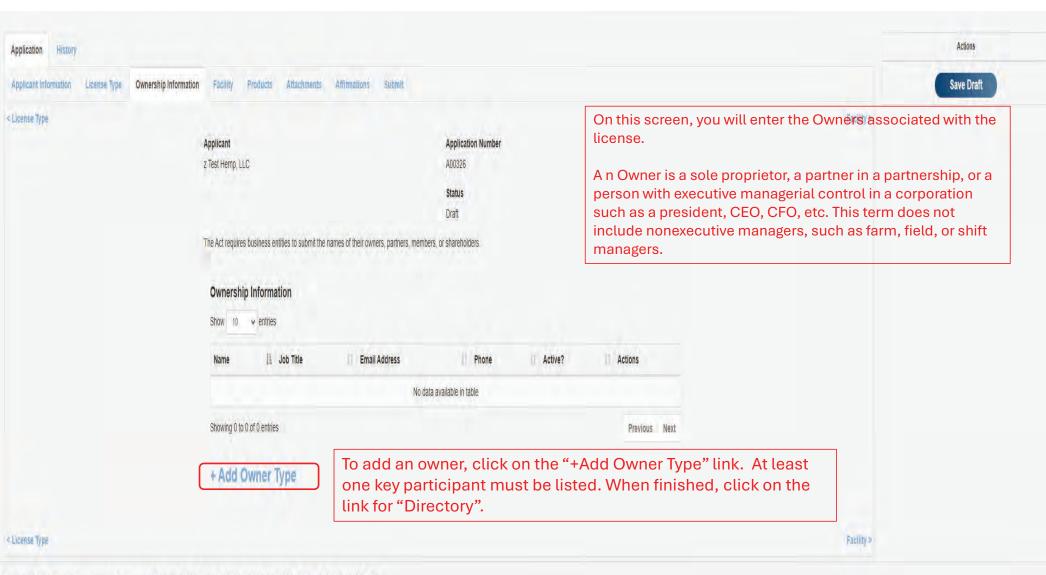


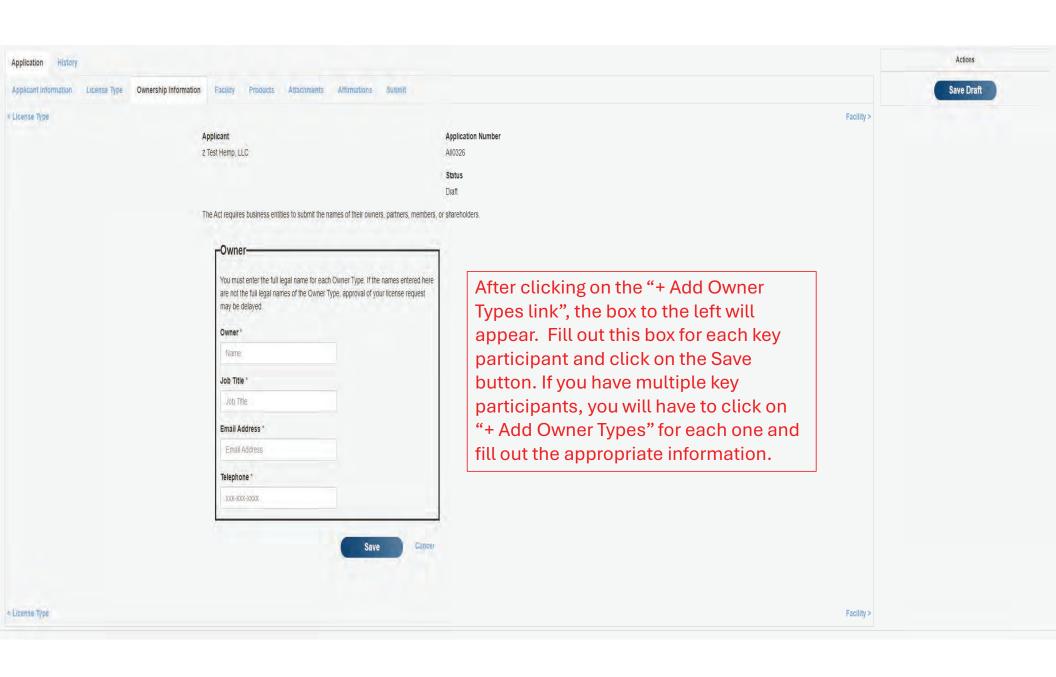


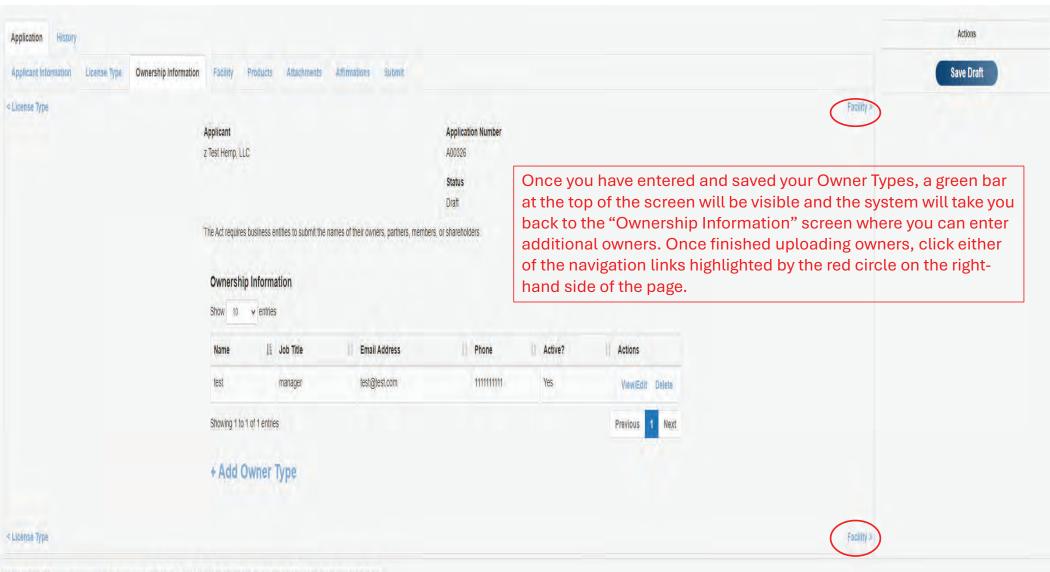
License Application: A00333 Wholesaler











County 3

- Select -

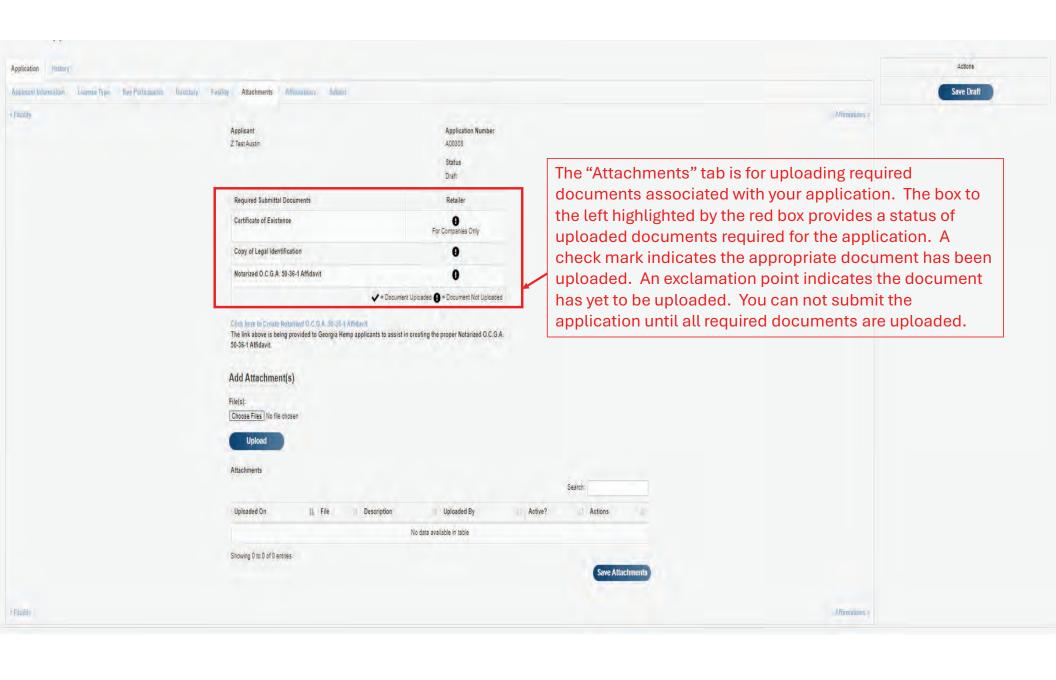
State:

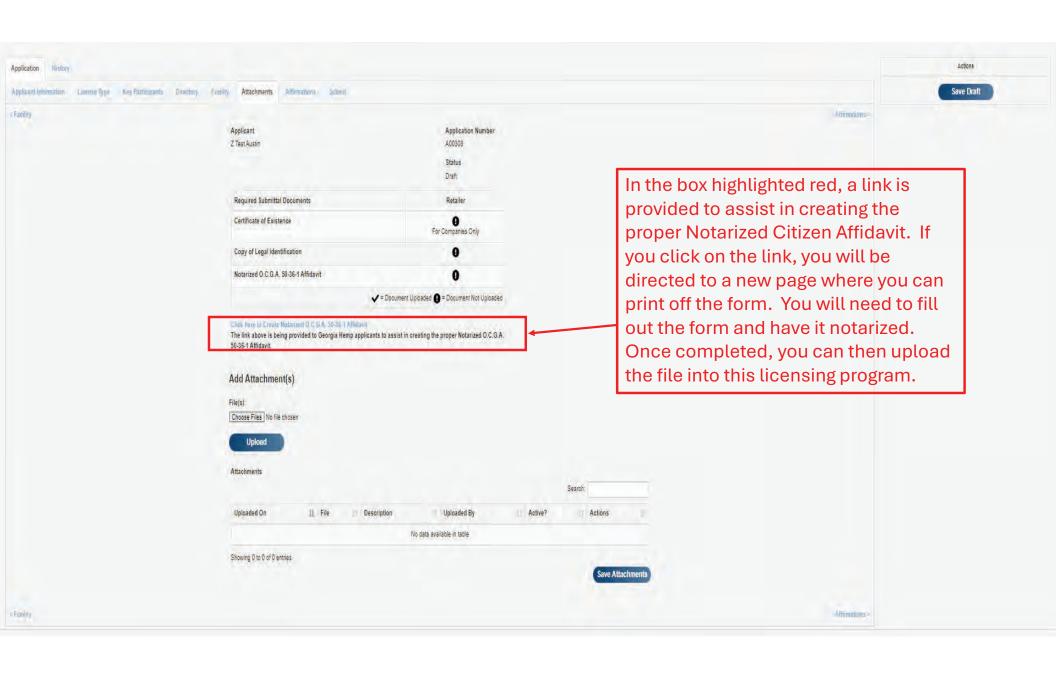
Is Property Owned □ Own 1 lease Size * (Square Foot) Size

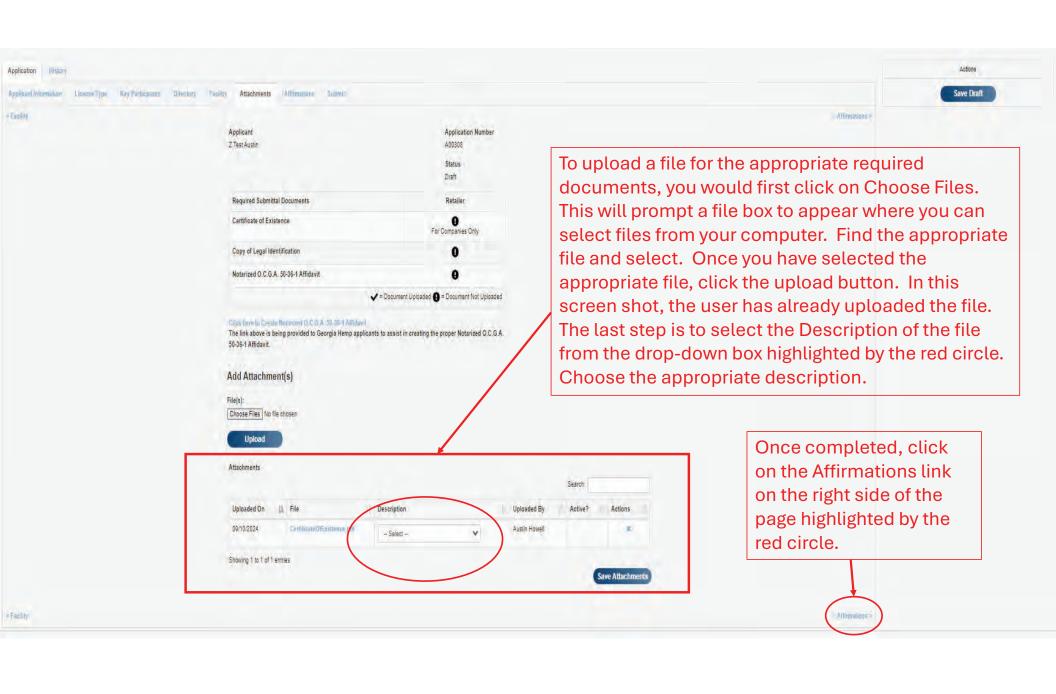
3. When you have all the information entered, navigate to the "Attachments" screen

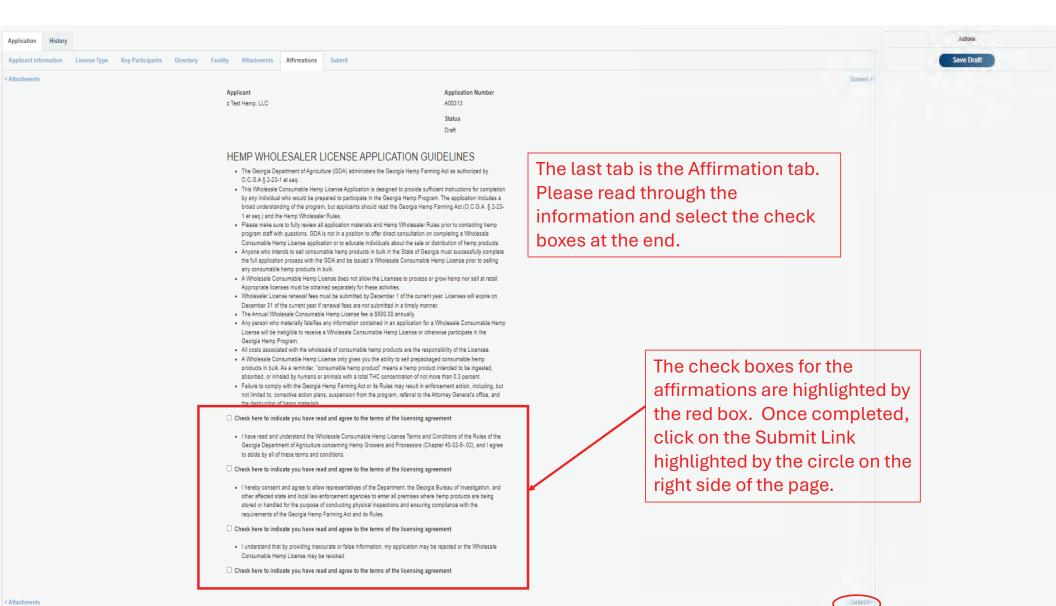
1. Once on the "Facility" page, please read over the information provided and check the attestation boxes highlighted by the red box.

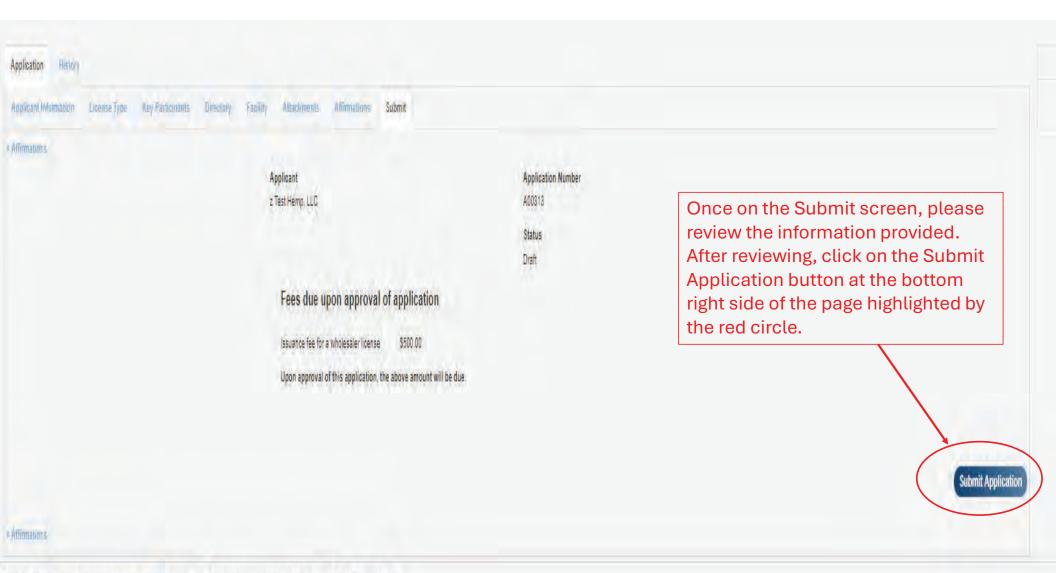
2. Be sure to fill out the facility address, size (in square feet), and whether you own or are leasing the property.

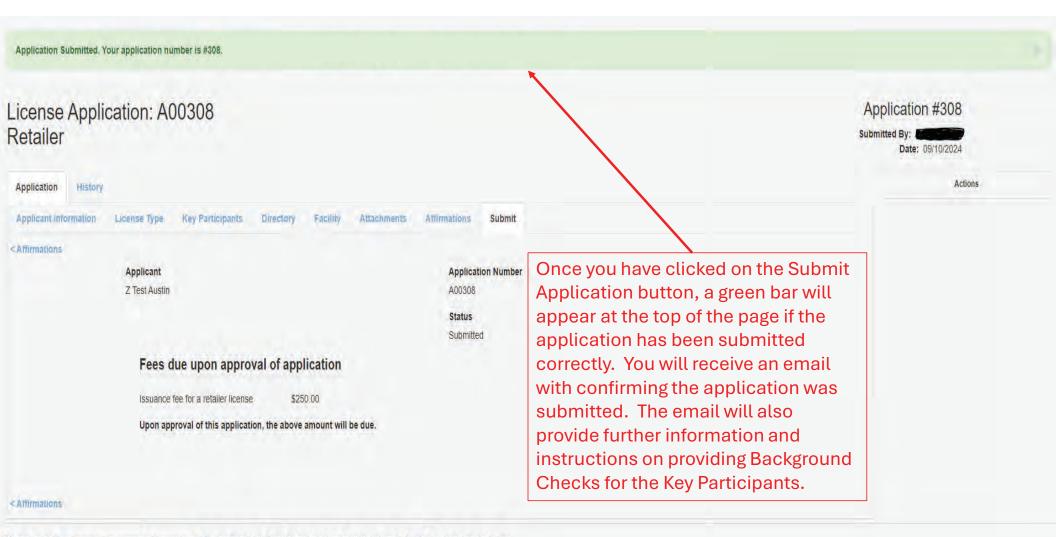




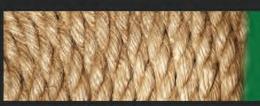








Please contact the Georgia Department of Agriculture with any questions. If you do not receive an expected email, kindly check your spam folder.



Georgia Department of Agriculture

Thank you for submitting an application for a Georgia Hemp License or Registration. Your application is currently under review by program staff to ensure it is complete. We will reach out if additional information is needed or to guide you through the next steps in the licensing process.

Please do not submit payment, provide additional documentation, or complete any other requirements until requested. If you are applying for a Grower or Processor license, if required, you will receive instructions regarding the criminal background report – please wait for these instructions before starting the process.

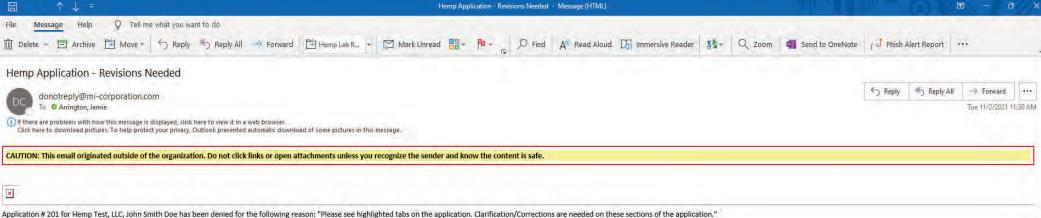
Once your application is approved for further processing, you will receive an email with instructions on how to complete the licensing process. Payment will only be requested after your application is approved and ready for licensing.

Thank you. Georgia Department of Agriculture.

Application # 313 submitted by John Doe on behalf of z Test Hemp, LLC has been received.

Georgia Department of Agriculture 19 M.L.K. Jr Dr SW Atlanta, GA 30334

Once you have clicked on the Submit Application button, you will receive a confirmation email from donotreply@mi-corporation.com telling you we have received your application.

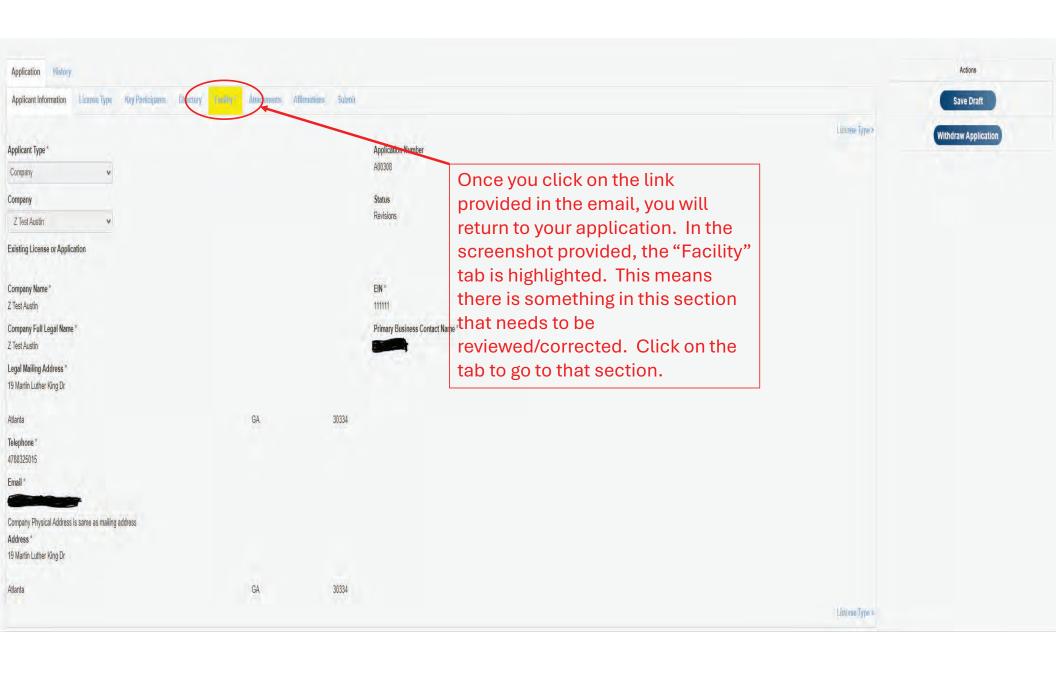


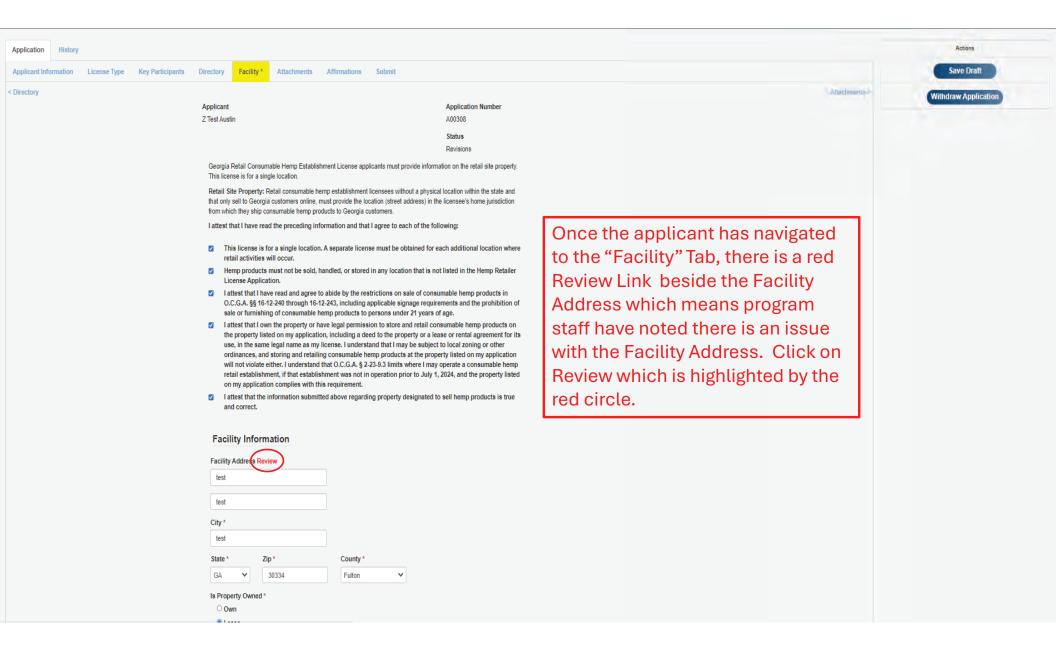
Visit the link below to revise and resubmit:

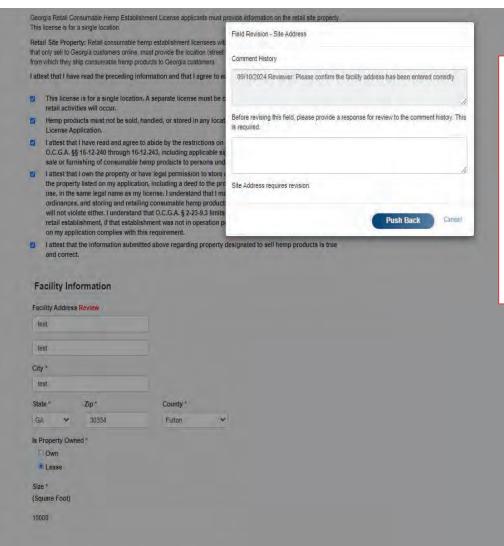
https://gaag.micorp.io/hempdev/Application/Index?programId=10&permitApplicationNumber=201

Georgia Department of Agriculture 19 M.L.K. Jr Dr SW Atlanta, GA 30334

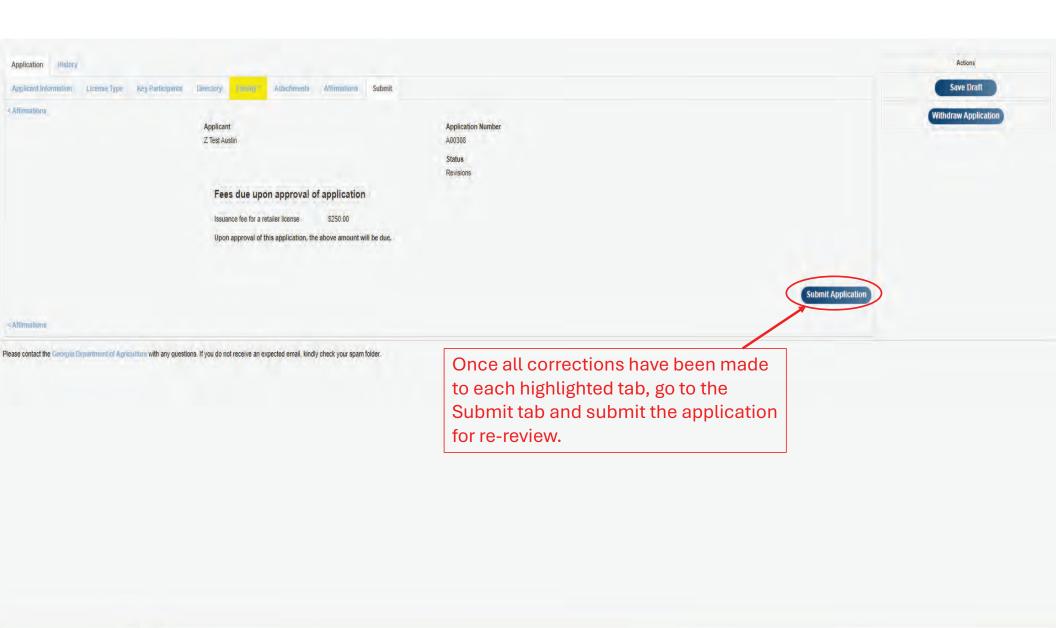
After submitting your application, if program staff find errors/details on the application that need correcting, program staff will push back the application for you to review and make corrections. You will receive an email similar to the screenshot seen here. Click the link in the email to return to your application to make corrections.

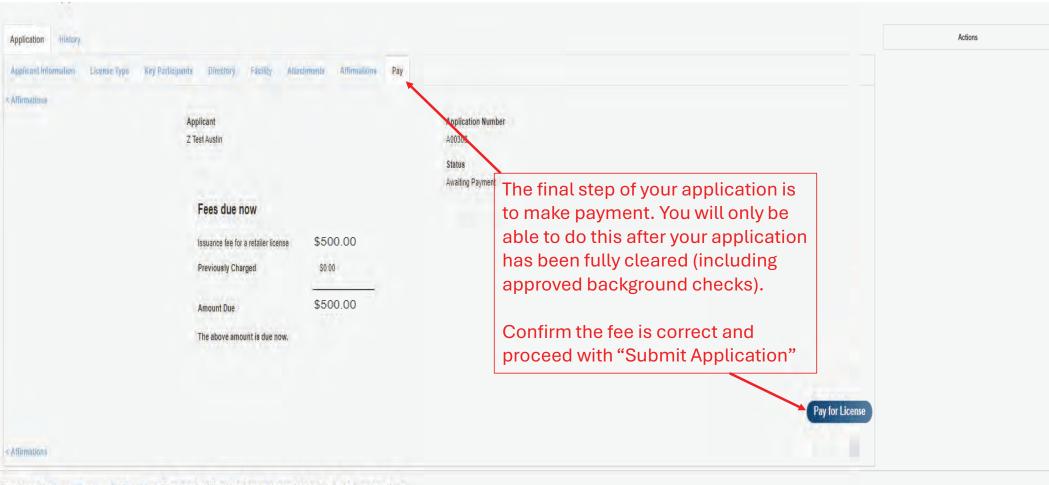




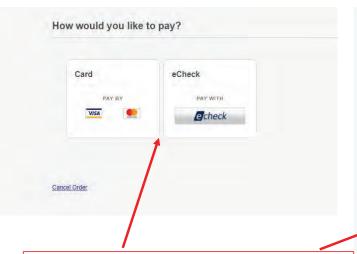


In this screenshot, the applicant clicked on the Review Link in the previous "Facility" screen. The comment box to the left appears in which program staff have noted the issue with the site. The issue at hand is the applicant entered the Facility Address incorrectly. The applicant must clarify/correct the facility address.



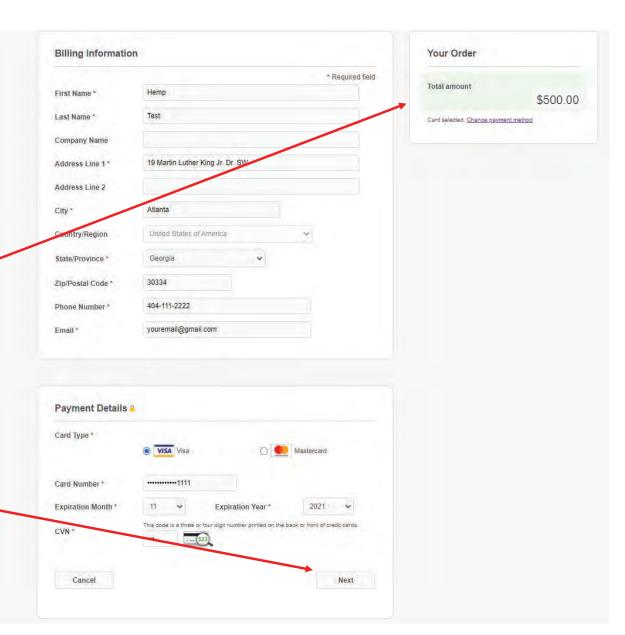


Please contact the Georgia Department of Agriculture with any questions. If you do not receive an expected email, kindly check your spam folder.



Choose your payment method then enter your billing and payment info on the next screen. Double-check your fee total amount.

When ready, click Next.



Confirm your payment info and click Pay. After submitting payment, you will receive an email receipt from CyberSource (our payment processor). If the payment was successful, you will then receive the final approval email with a copy of your license. Please save and print your license for record keeping purposes.

