



LICENSE HOLDER - PRIORITY INFORMATION DOCUMENT

Georgia Department of Agriculture (Hereinafter "GDA")

"Establishment"; "Person"; "Pet"; are used as defined in the "Rules of "GDA" 40-13-13-.01 Animal Protection"

"GDA" CONTACT INFORMATION:

Website > www.agr.georgia.gov - Phone 404-656-4914 or 404-656-3713

Georgia Department of Agriculture

Companion Animal/Equine Section Room 112

19 Martin Luther King, Jr., Dr., S.W. - Atlanta, Ga. 30334

RULES & LAWS:

- [1] An establishment or person operating with a "GDA" Animal Shelter License, Bird Dealer License, Kennel License, Pet Dealer License, or Equine Stable License must comply with the following laws and rules that are applicable to their license: {A} "Bird Dealer Licensing Act" O.C.G.A. 4-10-1; {B} Rules of "GDA" Chapter 40-13-12 Bird Dealer Licensing"; {C} "Georgia Animal Protection Act" O.C.G.A. 4-11-1; {D} "Rules of "GDA" Chapter 40-13-13 Animal Protection";
- [2] For a copy of the laws and rules go to the following website, or call the above phone number, or contact your "GDA" Inspector. <http://agr.georgia.gov/animalprotection.aspx> (current updated information that may apply to your establishment is also available at this website).

THE "GDA" MUST BE NOTIFIED IMMEDIATELY ABOUT THE FOLLOWING:

- [1] Change of information: {A} Change of physical address – inspection required; {B} Change of ownership – inspection required; {C} Change of mailing address; {D} Change of establishment name; {E} Change of phone number(s);
- [2] Any clinical diagnosis, laboratory confirmation, or clinical signs of any reportable disease; {A} See the "Reportable Animal Diseases in Georgia Information sheet"; {B} See the "Reportable Animal Diseases in Georgia List"; {C} See the "Reportable Animal Diseases Form" (these items are in your establishment folder);
- [3] Any question about maintaining complete and accurate records;
- [4] "GDA" licensed establishment/person adding a new location or mobile unit;

RECORDS KEEPING REQUIREMENTS:

- [1] "GDA" required information must be recorded on a "GDA" approved paper document or a "GDA" approved computer document; [2] Documents requiring a signature must be signed; [3] All required information documents must be available for inspection at the address listed on the current "GDA" license;

LICENSE RENEWAL INFORMATION:

- [1] The license holder is responsible for license renewal; [2] Please be aware of the expiration date on the license; [3] If you have not received your license renewal notice prior to the expiration date on your license please call 404-586-1411
- [4] There may be a late fee penalty for late renewal "Rules of Georgia Department of Agriculture" 40-13-13-.02(10); The license is renewable annually through our licensing division at: <http://agr.georgia.gov/licensing.aspx> or 404-586-1411;

STATE AND LOCAL LAW/ORDINANCE COMPLIANCE INFORMATION:

Having a State of Georgia Department of Agriculture license does NOT exempt a person or establishment from complying with all applicable state and local laws/ordinances.