New Structural Pest Control Testing Program

The Georgia Department of Agriculture and the Structural Pest Control Commission, in cooperation with the Georgia Department of Technical and Adult Education (DTAE), has implemented a computerized administration of the Structural Pest Control Examinations. This computer-based exam is replacing the current paper and pencil exam and has many benefits for the structural pest control industry. Now exam applicants can go online to select a location and schedule an exam date and time at their convenience. Additionally, examinees will receive their exam results instantly and have access their exam history. There is a **$45.00** exam fee collected by the technical college for this service.

Employee Registration Examination

The employee registration examination is only available at the participating technical colleges.

To qualify to take the employee registration examination applicants must meet the following criteria as required by Rule 620-3-.02(1)(e) of the Rules of the Georgia Structural Pest Control Act:

- Employee of a licensed structural pest control company.
- Complete required 10 hours of classroom training and 70 hours of on-the-job experience working under the direct supervision of a certified operator or a registered employee.

When the above criteria are met then follow these steps for examination and registration:

1. Go to www.GeorgiaPestExam.com and schedule for exam and print application.
2. Give application to Designated Certified Operator (DCO) for signature.
3. Bring application and fee to scheduled exam location and complete exam.
4. For passing applicants, give exam report/registration card application to DCO to complete and mail to Department of Agriculture with fee.
5. For failing applicants, complete steps 3-5 (there is a 2 day waiting period to retake exam). If applicant fails third exam, applicant must repeat the 10 hours of classroom training before retaking exam.
6. If you do not have a completed application and proper fee, you will not be allowed to take exam even if you are scheduled.

Certification Examination

The Certification Examinations are only available at the participating technical colleges. To qualify to take a certification examination, applicants must meet certain criteria as required by Rule 620-3-.01 of the Rules of the Georgia Structural Pest Control Act and complete the following steps:

1. To apply for a certification exam, an applicant must first go to www.GeorgiaPestExam.com and create an account, complete, print application and mail the application to the Department of Agriculture. These applications are reviewed by the Georgia Structural Pest Control Commission during the monthly meeting, the second Tuesday of each month. The deadline to submit your application for review is the first day of the month prior to the review month. Example must be post marked on or before January the 1st for the February Commission Meeting. Notifications of the approval or denial by the Commission will be sent by email to the email address provided when creating account at www.GeorgiaPestExam.com. If you do not provide an email address then your notification will be sent by U.S. mail. You will be able to log into your account to view your application status at anytime.

2. Once your application has been approved, you have 60 days to schedule and take your exam(s) at one of the participating technical colleges. To schedule an exam, you must log into your account and select a location, date and time. After the 60 day period, the approval status will expire, and you will be required to submit a new application.

3. For passing applicants, you will be provided with a certification application. As per the directions on the application, mail the certification application and fee to the Department of Agriculture. If you hold a current structural pest control certification, send only the application.

4. For failing applicants, complete steps 1-2. If applicant fails second exam, applicant must wait 12 months before retaking the exam.

5. If you do not have a confirmation number and proper fee, you will not be allowed to take exam even if you are scheduled.

Frequently Asked Questions

Question: *How do I schedule an exam?*

Answer: You can schedule for an exam by going to www.GeorgiaPestExam.com and selecting the "Register for an Exam" tab. Once on this page, select Certified Operator Examination or Registered Employee Examination and fill out the form accordingly. Next, you will choose your preferred location, date and time for the exam. Once this is completed, you will receive a confirmation page that you must print and take with you to the exam.

Question: *When will I get my test score?*

Answer: With the testing program, your exam results will be provided immediately after completing the exam(s). Your employer will not receive your exam results.

Question: *What do I need to do after passing the exam?*

Answer: The Registration or Certification form must be properly completed and mailed with fee to the Georgia Department of Agriculture.

Question: *Will my employer receive my exam results?*

Answer: No, your employer will not receive your exam results.

Question: *Can I pay with credit card?*

Answer: Yes, you can pay with a credit card, check or money order. Although the credit card service is available, you must pay in person at the testing center selected during exam registration. Please contact the individual testing center for specific instructions and that testing center's policies for accepting credit cards.

Question: *What if I am scheduled at one testing center, but I need to take the exam at another testing center?*

Answer: You can change your preferred testing center at any time after you have scheduled. The exam time and date can also be changed.

Question: *What if I do not have access to a computer to schedule an exam?*

Answer: If you do not have access to a computer, you can go to your local participating technical college for computer access to schedule an exam. Also, most local public libraries have computers for use by the public.

Question: *What if I do not have an email address?*

Answer: It is recommended to have an email address for immediate correspondence, but an email address is not required. There are several free email services available. A few service providers are Yahoo! Mail, MSN Hotmail, and Google's GMail that have email service products for no charge