



# GEORGIA DEPARTMENT OF AGRICULTURE

## JOB ANNOUNCEMENT

*Gary W. Black, Commissioner*

- Leave Benefits
- Insurance
- Paid Holidays
- Retirement

<b>JOB TITLE:</b>	<b>CHIEF INFORMATION OFFICER</b>
<b>POSITION NUMBER:</b>	00053018
<b>LOCATION:</b>	ATLANTA, GA
<b>POSTING DATE:</b>	01/27/16
<b>APPLICATION DEADLINE:</b>	UNTIL FILLED
<b>WHO MAY APPLY:</b>	ALL QUALIFIED APPLICANTS
<b>PAY GRADE:</b>	SRE
<b>Job Code:</b>	A2031
<b>ENTRY SALARY:</b>	COMMENSURATE WITH EDUCATION AND EXPERIENCE

We at the Georgia Department of Agriculture (GDA) take our responsibilities to you very seriously and are committed to protecting and promoting Georgia's agriculture through superior service and leadership. The mission of the GDA is to protect consumers, promote agriculture, both locally and globally, and assist our customers using education, technology and a professional workforce. The vision of the GDA is to continue to be a globally recognized leader in agricultural excellence through a commitment to safety, quality, growth and innovation.

### **DESCRIPTION OF DUTIES:**

The Chief Information Officer directs the planning and implementation of enterprise IT systems in support of department operations in order to improve cost effectiveness, service quality, and mission development. Oversees the management of all aspects of Information Technology for the GDA. Supervises information systems and communications networks and is responsible for all IT programs, projects, purchases, upgrades, and equipment. Directs and collaborates with GDA management, supervisors, and users to coordinate and facilitate consultation with stakeholders to define business and systems requirements for new technology implementations. Approves, prioritizes, and controls projects and the project portfolio as they relate to the selection, acquisition, development, and installation of major information systems. Promotes and oversees strategic relationships between internal IT resources and external entities.

Ensures proper practices are followed in the utilization of technology, following a well-established strategic plan. Responsible for procuring, installing and maintaining all computer hardware and software and all other products and supplies necessary. Acts as liaison between hardware and software suppliers and the GDA for informational updates and problem resolution. Creates, maintains and enforces written policies and procedures regarding all computer operations and systems. Keeps current with trends and issues in the IT industry, including current technologies and prices. Advises, counsels, and educates executives and management on their competitive or financial impact. Manages the day-to-day operations of the information technology department including directing administrative staff, networking, application support, application development, telecommunications and other information technology functions. Other duties as assigned.

### **MINIMUM QUALIFICATIONS:**

Bachelor's degree in a related field from an accredited college or university; or seven years of directly related management experience of IT operations. Superior understanding of computer systems, hardware, software and integration capabilities.

**PREFERRED QUALIFICATIONS:**

Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess knowledge, skills and abilities in the following areas:

- Minimum of five years of experience working for a state agency or university;
- Minimum of seven years' experience managing and/or directing an IT department or operation;
- Experience in strategic planning;
- At least six years of experience in IT planning, organization, and development;
- Excellent understanding of applicable laws and regulations relating to IT;
- Proven problem solving skills; and
- Five years' experience with customer service applications such as call centers.

**HOW TO APPLY: (WE ACCEPT STATE APPLICATIONS BY ANY METHOD LISTED BELOW. RESUMES MAY BE SUBMITTED IN ADDITION TO THE STATE APPLICATION. )**

- Mail a completed State of Georgia application to Georgia Department of Agriculture, Personnel Office, Room 300, Agriculture Building, 19 Martin Luther King, Jr. Drive, S.W., Atlanta, Georgia 30334; or
- Fax a completed State of Georgia application to (404) 463-8196; or
- Team Georgia Careers <http://team.georgia.gov/careers/>; or
- E-mail a completed State of Georgia application to [GDAPersonnel@agr.georgia.gov](mailto:GDAPersonnel@agr.georgia.gov).

Please reference the job title and position number when submitting paper applications. Applications received without a job title or position number will be considered unsolicited and will not be reviewed. For a copy of the State Application, please visit [http://team.georgia.gov/wp-content/uploads/2014/11/State\\_Application-Standard-3.3.15.pdf](http://team.georgia.gov/wp-content/uploads/2014/11/State_Application-Standard-3.3.15.pdf) or contact the Georgia Department of Administrative Services, Human Resource Administration at (404) 656-2705.

**The GDA is an Equal Opportunity Employer.**

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, age, disability, protected veteran status, or any other characteristic protected by law. All qualified applicants will be considered, but may not necessarily receive an interview. No notification will be sent to applicants except those who are selected for interviews. Due to the large volume of submissions received by this office, information concerning application and/or interview status cannot be provided.

**IF YOU NEED AN ACCOMMODATION FOR AN INTERVIEW,  
PLEASE CONTACT THE PERSONNEL OFFICE AT (404) 656-3615**